

PROFESSIONAL DAILY REPORT

Riverside Utilities - Phase 2

REPORT DATE
2026-08-31

LOCATION Austin, Texas	WEATHER 91 F, partly cloudy, wind 9 mph, precipitation 0.00 in	RECORD TYPE Complete field record without unnecessary bulk
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DAY AT A GLANCE Progress recorded; two items need follow-up	REVIEW Crew installed storm pipe, completed bedding inspection and began Structure S-4 preparation. Work stopped briefly after an unmarked utility was exposed.
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WORK STATUS

FACT-BASED PROGRESS RECORD

COMPLETED - Installed 180 ft of 24-in storm pipe from Sta. 11+60 to 13+40 - Bedding and line/grade check before backfill	IN PROGRESS - Owner-requested excavation west of the alignment
STARTED - Structure S-4 excavation and base preparation	OTHER WORK RECORDED - Protected and marked the exposed utility area

RESOURCES

CREW AND EQUIPMENT

CREW / SUBCONTRACTORS - Prime contractor: 5 field personnel - Utility subcontractor: 2 personnel	EQUIPMENT - CAT 320 excavator - working - Two dump trucks - working - Plate compactor - working
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SITE RECORD

CONDITIONS, SAFETY AND DELAYS

SITE CONDITIONS / SAFETY - Dry access roads; excavation base stable - East-side utility not shown on available markings - No injury reported in the field note - Work stopped and excavation isolated after utility discovery	DELAYS / IMPACTS - Concrete scheduled 1:00 PM, arrived 3:15 PM; Structure S-4 placement shifted to next day - East excavation stopped 10:45-11:30 AM pending utility review
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COORDINATION

MEETINGS, INSPECTIONS AND INSTRUCTIONS

COORDINATION RECORD - Meeting: 10:30 AM field discussion with owner representative regarding added excavation - Inspection / visit: Bedding and line/grade reviewed before backfill - Inspection / visit: Utility area reviewed with superintendent before work resumed - Instruction / agreement: Owner representative requested excavation beyond the noted contract limit; written direction pending

MATERIALS AND LOOK-AHEAD

DELIVERY AND NEXT SHIFT

MATERIALS / DELIVERIES - 24-in RCP: 180 ft installed - Concrete delivery ticket retained; truck arrived 3:15 PM	NEXT SHIFT / PLANNED WORK - Complete Structure S-4 - Continue storm line toward Sta. 14+20 - Confirm written direction for added excavation
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ITEMS REQUIRING REVIEW

NOT A CONTRACTUAL DETERMINATION

Owner-directed excavation may be outside original scope Confirm written authorization and separate labour and equipment time. Late concrete affected planned sequence Verify delivery ticket, standby time and schedule impact.	HUMAN REVIEW Obtain written direction for added excavation FOLLOW UP Attach concrete delivery ticket HUMAN REVIEW Confirm utility locate documentation
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ADDITIONAL NOTES - Verify all times, quantities, personnel and contract references before issuing.

SIGN-OFF

ACKNOWLEDGMENT RECORD

REPORT PREPARED BY _____ Name / Signature Date: _____	GENERAL CONTRACTOR _____ Name / Signature Date: _____	OWNER REPRESENTATIVE _____ Name / Signature Date: _____
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FIELD PHOTOS

PHOTOS 1-4 OF 4



PHOTO 1

Storm line excavation - Sta. 12+40
10:18 AM



PHOTO 2

Pipe bedding before placement
11:42 AM



PHOTO 3

Concrete delivery at Structure S-4
3:18 PM



PHOTO 4

End-of-shift work area
5:06 PM

This AI-assisted report is a draft field record. Review all facts before use. It does not replace contract notices, safety plans, incident reports, payroll records, inspection certificates, quality-control records or other required forms.